

Minutes of the public meeting of the Board of Trustees of the Incorporated Village of Hewlett Neck held on Tuesday, August 6, 2024, at 6:00 PM At Village Hall, 30 Piermont Avenue, Hewlett NY 11557

1. Calling the meeting to order:

Mayor Blinder called the meeting to order at 6:32

A. Mayor Blinder appointed Isaac Showman as Deputy Mayor for a term of 1 year

2. <u>Roll call:</u>	Mayor	Moshe Blinder
	Deputy Mayor	Isaac Showman
	Trustee	Edward Valinsky
	Trustee	Russel Weinrib
	Village Clerk/Treasurer	Michelle Blandino
	Village Attorney	Brian Stolar, Esq
Excused	Trustee	Michael Levine

3. Notice of Meeting–Nassau Herald:

Clerk Blandino reported that notice of this morning’s public meeting was sent to the Nassau Herald, posted on website, and posted on the bulletin board outside Village Hall.

4. Minutes –Minutes for June24, 2024

On motion by Mayor Blinder seconded by Deputy Mayor Showman and approved unanimously by those present, the Board dispensed with the reading of the minutes of the June 24, 2024 meeting as the Clerk had previously mailed such minutes and they are hereby approved.

5. Village Speed Limit

The Mayor directed the Village Attorney to draft a proposed local law to reduce speed and requested that the Village Engineer include in the analysis report.

6. Cameras/Security Update

The Mayor discussed.

7. Resolution for Applicants requiring Grade Change to be done by Engineer at Applicants Expense

On motion by Mayor Blinder, seconded by Trustee Weinrib and unanimously approved, The Board adopted the following resolution:

WHEREAS, applications for site plan approval to permit substantial changes in topography pursuant to Article X of Chapter 195, made to the Board of Trustees necessitate an understanding of potential impacts related to the proposed grade change; and

WHEREAS, the Board of Trustees requires additional input from an engineering company to provide expert guidance relating to impacts to neighboring properties and the public rights-of-way;

NOW, THEREFORE, the Board makes the following determinations:

1. For each site plan application seeking approval for a substantial change in topography, the applicant shall be required to submit a report from an engineering company containing a certification demonstrating that the proposed work will not adversely impact the neighboring properties, including any public waterways or public rights-of-way and publicly owned property;
2. Such certification shall include a report identifying the details of the proposed grade change and recommended mitigation measures that will assure that there will be no impact on such neighboring properties;
3. If the applicant fails to submit such certification and report, the Board may retain an engineering company to provide details regarding potential impacts to neighboring properties and recommendations of measures to be incorporated to prevent such impacts;
4. The cost for such engineering report shall be paid by the applicant;
5. Where the Board is required to retain an engineering company, before doing so, the applicant shall submit to the Village a deposit to pay for such services in an amount determined by Board resolution adopted from time to time; and
6. The aforesaid deposit amount shall be \$2,500.00.

8. Requested Grade Change Received from 240 Dolphin Drive

On motion by Mayor Blinder, seconded by Trustee Weinrib and unanimously approved, the Board directed the Clerk to request an engineers' report from the Village Engineer Nelson Pope at the expense of the applicant for the proposed grade change.

9. Renewal of Building Inspectors Agreement

On motion by Mayor Blinder, seconded by Trustee Valinsky and unanimously carried, the Board approved an increase from \$78 per hour to \$84 per hour. The contract will run from July 1, 2024 to July 1, 2025.

10. Street Lighting Upgrade

On motion by Mayor Blinder, seconded by Trustee Weinrib and unanimously carried, the Board directed the Village Clerk to obtain an analysis of the street lighting infrastructure from Welsbach Electric Corp at a price not to exceed \$3000.

11.A. Mayor's Appointments for terms indicated, subject to Board approval

Village Clerk/Treasurer	2 years	Michelle Blandino
Deputy Village Clerk	1 year	Karen Quintavalle
Deputy Village Treasurer	1 year	Dana Garraputa

Court Clerk	1 year	Karen Quintavalle
Deputy Court Clerk	1 year	Dana Garraputa
Clerk – Design Review Board	1 year	Dana Garraputa
Clerk- Board of Appeals	1 year	Dana Garraputa
Deputy Registrar	1 year	Karen Quintavalle
Chair – Board of Appeals	1 year	Seth Paul
Member – Board of Appeals	5 years	Michael Stauber
Member- Board of Appeals	5 years	Asaf Fligelman (to finish out Mariasch term)
Member - Board of Appeals	5 years	Ari Gasner (to finish out Valinsky term)
Alternate Member – Board of Appeals	1 year	Cathy Levine
Alternate Member – Board of Appeals	1 year	Janna Mechlowitz
Design Review Board – Member	3 years	Asaf Fligelman (to finish out Mariasch Term)
Design Review Board- Member	3 years	Ari Gasber (to finish out Valinsky Term)
Design Review Board Member	3 years	Gregory Mariasch
Alternate Member – Design Review Board	1 year	Cathy Levine
Alternate Member – Design Review Board	1 year	Janna Mechiowitz
Road Commissioner	1 year	Neiv Ziarno

On motion by Mayor Blinder seconded by Deputy Mayor Showman, the above appointments were unanimously approved.

B. Mayor Blinder made the following Appointments to serve at the Pleasure of the Mayor

Associate Village Justice	Steven Hochberg
Prosecuting Attorney	Merik Aron
Deputy Village Prosecutor	Michael E. Beer
Building Inspector	Dennis Fromigia
Plumbing Inspector	Dennis Fromigia
Village Engineers	West Side Engineering/ Jim Antonelli
Village Engineers	Nelson & Pope
Historian	Vacant
Electrical Inspectors	Alliance Electrical Inspections, Ltd Certified Electrical Inspections, Inc. Electrical Inspection Service Inc. Electrical Inspectors Inc. NYS Electrical Inspections, Inc. Suffolk Bureau of Electrical Inspectors, Inc.

On motion by Mayor Blinder seconded by Deputy Mayor Showman, the above appointments were unanimously approved.

C. The Mayor made the following Appointment to serve at the pleasure of the Mayor:

Law Firm of Harris Beach PLLC

Brian S. Stolar as Village Attorney

On motion by Mayor Blinder and seconded by Deputy Mayor Showman, the following resolution was unanimously approved:

RESOLUTION RETAINING VILLAGE ATTORNEY  
AND SPECIAL COUNSEL

RESOLVED, that the Board of Trustees hereby approves the Mayor's appointment of BRIAN S. STOLAR as Village Attorney to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorney and other attorneys associated with their law firm designated by either Village Attorney as Deputy Village Attorneys, for retainer legal services (all legal services required by the Village other than legal services in connection with litigation matters, or Village acquisition or sale of real estate) to be performed by the Village Attorney or under his direction, shall be \$275 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such retainer legal services, which sums will be billed to the Village monthly by the Village Attorney or any law firm with which he may be associated, and it is further

RESOLVED, that the Board of Trustees hereby retains Harris Beach PLLC As special counsel to the Village for non-retainer legal services as may be required, the services of such special counsel to be compensated at the rate of \$300 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such non-retainer legal services, which sums shall be billed to the Village monthly, and be it further

RESOLVED, that the rate for the provisions of legal services by Harris Beach PLLC in connection with applications brought for zoning relief to the Zoning Board of Appeals or the Board of Trustees will be compensated at the rate of \$325 per hour, and be if further

RESOLVED, that the Mayor is authorized to sign the retainer agreement with Brian S. Stolar and Harris Beach PLLC

12. Designations:

On motion by Mayor Blinder, seconded by Deputy Mayor Showman the Board unanimously approved the following resolution:

“BE IT HEREBY RESOLVED that the following banks be designated as depositories of Village funds, provided that such banks have provided the Village with an approved collateral agreement as required by law:”

A. Bank Depositories

Flag Star Bank- Regular Account  
Flag Star Bank- Payroll Account  
Flag Star Bank- Money Market

Flag Star Bank- Trust Account  
Flag Star Bank- Village Justice  
Flag Star Bank- Bail Account

B. Signatures on Checks

On motion by Mayor Blinder, seconded by Deputy Mayor Showman and unanimously carried, the following resolution was unanimously approved:

Resolved that two (2) signatures shall be required on all checks. The Mayor, or in the Mayor's absence the Deputy Mayor, and the Treasurer, or in the Treasurer's absence the Deputy Treasurer, shall be the two (2) signatories

C. Official Newspaper: Nassau Herald

Mayor Blinder made a motion to designate the Nassau Herald the official newspaper of the Village. The motion was seconded by Deputy Mayor Showman and unanimously approved.

D. Village Auditor- Satty Levine, Ciacco, CPA

Mayor Blinder made a motion to designate the firm of Satty, Levine, Ciacco, CPA the official auditors of the Village, and to retain Satty, Levine in accordance with the terms of their written proposal. The motion was seconded by Deputy Mayor Showman and unanimously approved.

13. Annual Policies:

Each of the following policies was readopted, on motion by Mayor Blinder, seconded by Deputy Mayor Showman and adopted unanimously:

Procurement Policy revised 7/19/2021  
Payment of Claims Policy revised 7/25/22  
Investment Policy revised 7/19/2021  
Renew Violence in the Workplace Policy adopted October 28, 2013  
Renew Standard Workday Policy adopted October, 2014  
Renew Sexual Harassment Policy adopted October 5, 2018  
Fund Balance Policy – Adopted 6/27/2022

14. Reports:

A. Public Safety –June, July 2024

1. Police Activity Report

June	Arrests	0
	Criminal Mischief	0
	Movers	4

	Parkers	0
	Aided Cases	0
	Larceny (non Auto)	0
July	Arrests	0
	Criminal Mischief	1
	Movers	0
	Parkers	0
	Aided Cases	0
	Larceny (non Auto)	0

B. Treasurer's Report –

Cash status June 2024

Bank balances Reg., Pay., M.M.

As of 6/1/2024

\$793,541.00

Plus Receipts

Real Property Tax	241,074.57
Department Income	2,500.00
Use of Money & Property	171.00
License and Permits	1,400.00
State Aid	1,140.90

246,286.57  
\$1,039,827.57

Less Disbursements

General Government Support	12,539.06
Judicial	1,141.00
Public Safety	7,649.55
Transportation	2,336.30
Home and Community	347.26
Employee Benefits	3,641.89

-27,655.56  
\$1,012,172.01

Proof Bank Balances:

Flag Star Regular	8,445.78
Flag Star Money Market	850,331.59
Flag Star Payroll	5,894.64
Flag Star- Trust Account	<u>147,500.00</u>
	1,012,172.01

1. Audit of Claims

The Board discussed the claims. The Village Treasurer confirmed that the items in abstract #699 represented the purchase of goods and services actually received and/or performed and that each item contained in the abstract was for a proper Village purpose. On motion duly made by Mayor Blinder, seconded by Deputy Mayor Showman and adopted unanimously, the Board authorized and directed the Village

Clerk/Treasurer to pay the general fund claims in the total sum of \$101,592.22 set forth in abstract #699 (copy of the abstract is on file in the Village office).

C. Roads- No Report

15. Building Permits –June 24, 2024 – August 6, 2024

A. Issued Permits:

a. None

B. Completed Permits:

a. None

C. Stop Work Orders:

None

16. New Business:

None

17. Next Meeting: -- September 16, 2024 at 6:30 PM

18. Adjournment:

As there was no further business the meeting was adjourned 8:02 PM  
Village Clerk

Michelle Blandino